

Professional Supervised Visitation Monitor

Family & Children's Counseling Services, Inc. is looking for a compassionate and detail-oriented person to provide professional supervised visitation services. This position is responsible for supervising Court ordered visits between noncustodial parents and their children, documenting observations and interactions, and ensuring a safe transition back to the custodial parent.

Must meet qualifications and pass background check, according to law - see details below.

RESPONSIBILITIES:

- Act as a neutral third party, allowing non-custodial parents safe access to their child/ren for the time allowed by the Court
 - Follow laws, guidelines and company policies regarding all aspects of job duties
 - Drive to meet children and parents within the community
 - Promote a safe and professional visitation environment and experience
 - Ensure visit sites are clean and orderly upon departure
 - Provide accurate concurrent documentation for each visit according to established standards (phone or tablet stipend offered)
 - Maintain client files
- Evening and weekend shifts are required
- Communicate and collaborate with FCCS staff regarding visit documentation, client status updates and progress
- Establish and maintain relationships with custodial parent/guardian, non-custodial (visiting) parent, and child/ren
- Coordinate schedules and provide respectful face-to-face and phone interactions
- Model positive attitude, behavior and language
- Respond appropriately to issues as they arise
- Attend staff meetings, trainings and community events, as scheduled

WORKING CONDITIONS:

While performing job duties, the employee will be sitting, standing, reaching and documenting via electronic or hand-written methods.

The employee will be in an office and/or out in the community. Employee may experience weather conditions while in the community.

This position requires the ability to see, hear, and communicate with clients. Reasonable accommodations may be made to qualified employees to assist them in performing job duties.

QUALIFICATIONS:

- Proof of State-required Standard 5.20 and Family Code 3200.5 training (or willingness to attend training)
- 1-2 years' experience working in a child care or family services setting
- College level child development, psychology, criminal justice, or related coursework with cultural competency and/or domestic violence training preferred
- Must possess a valid California driver's license, have access to an insured motor vehicle, and possess a clear driving record.
- Current Pediatric CPR and First Aid Certification (or willing to become certified during initial training process)
- Mandated Child Abuse Reporting (or willing to be trained)
- Some travel required to facilitate visits at off-site destinations.
- Ability to lift and carry 25 pounds
- Ability to engage in bending, lifting, twisting and reaching
- Have a demonstrated ability to work independently and as part of a team
- Be physically and mentally capable of interacting with children from 0-17 years of age
- Be physically and mentally capable of handling potentially emotional and/or stressful situations
- Must possess the ability to maintain professional boundaries with respect, including having conversations to enforce such boundaries and/or saying "no" with confidence
- Strong attention to detail
- Ability to communicate in English- verbal and written skills
- Bi-lingual encouraged to apply

Additional Requirements

- At least 21 years of age
- Have no record of a conviction for driving under the influence (DUI) within the last five years
- Not have been on probation or parole for the last 10 years
- Have no record of a conviction for child molestation, child abuse, or other crimes against a person
- Have no civil, criminal, or juvenile restraining orders within the last 10 years
- Have no current or past court order in which you have been subject to a supervised visitation order
- Current Immunization records
- Must pass current applicable clearances
- Willing to commit to a minimum of one year

\$11 - 13 / hour, part-time (5- 25 hours per week) after training.

FCCS is an Equal Opportunity Employer

Employment opportunities are, and shall be, open to all qualified applicants solely on the basis of their experience, aptitudes and abilities. It is the policy of Family & Children's Counseling Services, Inc. to grant equal employment opportunity to all applicants and employees without regard to race, color, national origin, marital status, disability, Vietnam Era Veteran status, age, religion, political affiliation, gender or sexual orientation. FCCS is committed to providing a fair, equitable, diverse and inclusive work environment. We welcome candidates that will promote and value diversity and exercise teamwork and collaboration.

FCCS is an equal opportunity employer. Please visit the FCCS website at www.HealPlayLove.org.

Applicants must meet the qualifications stated in job posting.

HOW TO APPLY: Send FCCS Application for Employment, SVM Questions to Melinda Haynes, LMFT at ContactFCCS@gmail.com with the subject heading "SVM Application." NO PHONE CALLS PLEASE. FCCS cannot respond to each inquiry or application. If you are selected for an interview, you will be notified by email or phone.

Job Type: Part-time

FCCS Offers:

Professional Development and Training
Career Growth Opportunities
Cellphone or Tablet Stipend
Travel Reimbursement